

Position Description

Title: Entry Level Superintendent

Type: Full-time

Reports to: Superintendent

Why Seawood Builders

Because we do it differently. While other successful builders stress size and organizational depth as the strengths of their company, Seawood Builders takes pride in putting its people first.

Seawood's culture values its employees' contributions. In our company, participation matters and is appreciated.

Our teamwork principles are captured by the Japanese term kaizen, or "continuous improvement." In our company, teamwork is not a static - or fixed - quality, but the subject of continual focus. Seawood Builders' teamwork approach is continuous improvement that is based on these guiding principles:

- Good processes bring good results
- Go see for yourself to grasp the current situation
- Speak with data; manage by facts
- Take action to contain and correct the root cause of a problem
- Teamwork is everybody's business

We're a company that will never be satisfied with a static - or fixed - mindset. We constantly aim to align our organization, attain breakthrough results, and sustain gains.

Are we aligned with your personal work ethic? Please keep reading.

Your Skills and Experience Requirements

Familiar with technical vocabulary and methods of construction and possess good written and verbal communication skills.

Bachelor's degree plus a minimum of one-year related experience or an equivalent combination of education, training and/or experience.

Ability to accept full-time assignments in or outside of South Florida.

Proven skill and general knowledge using scheduling software including Microsoft Project.

Proven skill and experience using Microsoft Office suite (Excel, Word, and Outlook), and general knowledge using NewForma, and PlanGrid.

Valid driver's license.

US Citizen or Permanent Resident.

Job Responsibilities

Essential Duties

- Assist Superintendent in ensuring safe practices are used in the execution of project work.
- Assist with the development and communication of the project plan to include the project schedule, site logistics, safety and quality programs.
- Assist coordinating the work of multiple subcontractors and lead subcontractor.
- Be an active participant in weekly project meetings.
- Assist in resolving construction issues to maintain productivity of subcontractors.
- Assure all work is installed in accordance with the contract documents.
- Implement all Seawood Builders' safety standards.
- Maintain a well-organized, expedient, and well-document project.
- Adhere to/comply with the company's EEO policies and affirmative action obligations.

People Skills

Actively seeks career and personal growth through feedback, new knowledge and opportunities for training, leadership development and growth.

Relationship Champion

- Supports superintendent.
- Creates and fosters a team culture of continuous improvement as aligned with Seawood Builder's kaizen philosophy and teamwork principles.
- Continuously looks for ways to improve field processes, site logistics and project safety measures and eliminate underutilization of resources.
- Implements 5S organizational principles (sort, set in order, sustain, shine, and standardize) coming from "the hub" for improving efficiency, services (to our clients and subcontractors) and safety, in order to energize the process and stakeholders.

Essential

- Outstanding customer service skills required.
- Responsive and open to change based on diverse input and feedback.
- High degree of listening skills.
- Must demonstrate emotional intelligence; being aware of the emotions of self and others.
- Detail-oriented with communication, problem solving, initiative, and team-building skills.
- Position will have exposure to dirt, dust, noise, and office environment as well as outdoor conditions

including hot and cold temperatures.

Qualified applicants must successfully complete a pre-employment drug screen.

Physical Requirements

The physical demands as described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable recommendations may be made to enable individuals with disabilities to perform the essential functions.

Physical requirements of the Senior Superintendent are light or sedentary work. However, exertion of up to 50 lbs. of force to lift, carry, push or otherwise move objects may occasionally be required. The position involves sitting, standing or walking most of the time, but only to the extent required for normal locomotion. Visual acuity requirements are those of reading and reviewing or analyzing information.

The above job description reflects the details Seawood Builders considers necessary to describe the principal functions of the position. They should not be construed as a job description of all the work requirements that may be performed while employed.

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📍 1324 W. Newport Center Dr.
Deerfield Beach, FL 33442

📞 954.421.4200

🌐 seawoodbuilders.com